



Lis Anderson  
 Andrea Arlidge  
 Steve Bennett  
 Geoff Channon  
 Ebony Clark  
 Andy Forbes (Principal & Chief Executive)  
 Richard Gaunt (Chaired the meeting for items 1-4)  
 Zahid Gill  
 Keith Hutton  
 Peter Rilett (Chair) From (5.10pm)  
 Zoe Taylor (from 5.05pm)  
 David Williams

**Also in Attendance**

Richard Harris, Vice Principal, Finance & Professional Services  
 Joanne Ward, Clerk to the Corporation

<b>1</b>	<b><u>APOLOGIES FOR ABSENCE</u></b>
1.1	Apologies had been received from Dan Howarth and from Emma Jarman. Max Campbell-Jones was unable to attend.
1.2	It was confirmed that KPMG would not attend the meeting but would sign the accounts on 13 December 2019.
1.3	The Chair welcomed Andy Forbes to his first meeting of the Corporation.
<b>2</b>	<b><u>DECLARATION OF INTERESTS</u></b>
2.1	David Williams declared an interest in item 10c.
<b>3</b>	<b><u>MINUTES OF THE MEETING HELD ON 15 JULY 2019</u></b>
3.1	

**b**

**5.2**

<p>7.3</p> <p>7.4</p>	<ul style="list-style-type: none"> <li>- The possibility of making changes which would have impact without a major restructure</li> <li>- The need to make changes within the financial envelope available.</li> <li>- The impact of the staffing profile given the large number of fractional staff and the opportunities</li> </ul> <p>It was AGREED that further discussion would take place at the 20 January session highlighting actions to be taken over the next 12 months.</p> <p>Governors requested that the VPC&amp;Q be thanked for her hard work and effort during the Ofsted visit.</p>
<p>8</p> <p>8.1</p> <p>8.2</p>	<p><b><u>COLLEGE SELF-ASSESSMENT REPORT (SAR) and QUALITY IMPROVEMENT PLAN (QIP)</u></b></p> <p>Following on from discussion under item 7, governors reflected on the SAR and QIP. Governors requested further clarification regarding the College's strengths and weaknesses in order to assess movement on achievement in-year. It was AGREED that further work on C&amp;Q documents including the SAR and QIP presentation was required and would be followed up through the C&amp;Q committee ahead of the March meeting. <b>ACTION: P&amp;CE/ VPC&amp;Q/ Chair of C&amp;Q/ Clerk</b></p> <p>Governors APPROVED the SAR and QIP.</p>
<p>9</p> <p>9.1</p>	<p><b><u>HE SELF-ASSESSMENT DOCUMENT (SED)</u></b></p>

9.2



15 **ACCOUNTABILITY FRAMEWORK STRATEGIC RISKS AND KPIS**

15.1

15.2

15.3

Joanne Ward  
Clerk to the Corporation